

## USATF Background Checks

USATF has required background checks for coaches for several years. USATF has required background checks for selected officials the past couple of years. USATF is now requiring background checks for all certified officials beginning with this Olympiad (2017-2020). USATF recently (October 2016) finalized the agreement with vendor NCSI and passed this info along to certification chairs.

1. . Must have completed a USATF background check within the past 2 years. The check, conducted by NCSI, is now the same one as required for coaches (however, a check completed for any other purpose (school teacher) does not satisfy the USATF requirement). **If you previously had a check by NCSI**, you can verify the completion date by clicking on [this link](#) and providing the requested info. If the date is within the past 2 years, you don't need another check, at this time. If not, initiate one now as directed below (a \$16.00 cost). **Getting to the USATF web page for this is rather tricky, so here are the instructions; follow them exactly:**
  - a. Click on [this link](#) to get to the "Members Only Content" page or go to USATF web site, resources for officials
  - b. Enter your 2016 /2017 USATF membership number and password in two locations: in the body of the page, and in the grey boxes at the very top of the page (note: the boxes at the top may be pre-filled, but you must delete the entries and manually fill them in). When the number & password are entered in both places, click on "Login."
  - c. You'll be taken to a page titled "USATF Officials Background Screen." Click on "Submit Application" which will take you to another page titled "USATF Officials' Background Check." Click on "I understand" and you'll finally be at the page where you enter your payment information and submit the request for the check.
  - d. You may be required to upload a document, DL, birth certificate, passport, to support the background check**

The cost is \$16.00 and renewable every two years. If you do not have a credit card, please contact: Sarah Austin @ USATF; Manager of Legal Affairs;  
[Sarah.Austin@USATF.org](mailto:Sarah.Austin@USATF.org)

# USATF Background Checks

**TRACK & FIELD**

**USATF STORE**

EVENTS/CALENDAR | NEWS | STATS | ATHLETE BIOS | PRODUCTS/SERVICES | SPORTS | RESOURCES FOR...

**USATF ZONE**

**Background Checks- go here, then "officials"**

**Featured Athlete Bios**

- Matt Centrowitz
- Michelle Carter
- Galen Rupp
- Brianna Rollins
- View all bios

**Elite Athlete Info**

- High Performance Info
- Anti-doping Info

**REGISTER**

ABOUT | EVENTS/CALENDAR | NEWS | STATS | ATHLETE BIOS | PRODUCTS/SERVICES | SPORTS | RESOURCES FOR....

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**Being an Official**

- Certified Officials Background Screen Program
- Certification
- Code of Ethics
- Insurance
- Performance Guidelines
- Selection for Championships
- Uniforms & Equipment

**Calendar**

- Officiating Applications
- Events Needing Officials

**Officials**

Officials play an important role in making thousands of events run smoothly. From working national championships to officiating high-school track meets, officials are essential for maintaining the highest levels of integrity at all levels of competition. This section offers resources for current officials, as well as those seeking certification.


Join the USATF Officials on Facebook or Google+

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**G+** USATF Certified Officials on Google+

New/Updated Resources and Documents

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# USATF Background Checks

**USA TRACK & FIELD** **USATF STORE**

ABOUT | EVENTS/CALENDAR | NEWS | STATS | ATHLETE BIOS | PRODUCTS/SERVICES | SPORTS | RES

Registry Home  
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**Being an Official**  
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Certification  
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Insurance  
Performance Guidelines  
Selection for Championships  
Uniforms & Equipment

**Calendar**  
Officiating

### CERTIFIED OFFICIALS BACKGROUND SCREEN PROGRAM

To be listed on the SafeSport list, all certified officials must complete the steps outlined below.

1. Be a current [USATF member](#)
2. Pass the [USATF background screen](#)
3. Complete [USOC SafeSport course\\*](#)
4. Accept and adhere to the SafeSport Handbook

*\*Must be the full length (90 minute) version of the SafeSport course to receive completion credit. The SafeSport Parent and SafeSport Refresher courses will not be accepted. Please be sure to add your USATF Membership number by selecting "USA Track and Field" under "Memberships" on the Safe Sport Training website to receive credit for your completion.*

[Begin the Background Screen Process](#) [View the Published List](#)

**DO NOT GO HERE**

**GO HERE & KEEP FOLLOWING these type of links**

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## CERTIFIED OFFICIALS BACKGROUND SCREEN

### Background Screen

The Certified Officials Background Screen application process includes: (1) a current [USATF membership](#), (2) a background screen, (3) completion of [USOC SafeSport](#) course, and (4) agreement with the policies in the [Safe Sport Handbook](#).

Background Screen Provider	National Center for Safety Initiatives (NCSI)
Screening Criteria	<b>Read thru this page to the bottom and hit the screen button</b>
Membership Requirement	
Price	
Screen Length	
Expiration	
Applicable to	All USATF certified officials must submit a background check through NCSI.

NCSI provides a comprehensive search with the assurance of the highest quality information available, and they work confidentially with each client. The following are included in the comprehensive search:

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since the offense.

Any lesser crime involving controlled substances (not paraphernalia or alcohol) within the last five (5) years.

Any lesser crime involving cruelty to animals within the last ten (10) years.

Any criminal offense which causes harm to a child regardless of the amount of time since the offense.

Any sex offender registrant.

Any individual that is not in good standing (sanctioned) with the United States Anti-Doping Agency (USADA) (As monitored by USATF)

### Screening Provider

[NCSI website](#). If you have any questions or problems, please call the National Center for Safety Initiatives at (866) 833-7100 or by email at [ClientServices@ncsisafe.com](mailto:ClientServices@ncsisafe.com).

### Pennsylvania Act 153


Applicants who work with youth and reside or work in Pennsylvania, as determined during their background check, are required to upload the required documents, per the Pennsylvania Act 153, using the Pennsylvania Document Repository Services (PA DRS) through NCSI. The applicant will be required to pay a fee for this service. NCSI will maintain these records until their expiration. Completed background check results will be reported to USATF as soon as applicants have completed the PA DRS process, if applicable.

click here

*Note: Refunds will not be distributed for the Coaches Registry background screen. Please ensure you review all information prior to beginning the application.*

[Begin the Application](#)

[View FAQ's](#)

 Select Language | ▼

# USATF Background Checks

**Members-Only Content**

The content you requested is available only to 2016 or 2017 USATF members. If you are a member, please enter your current membership number and password below to proceed. If you are not a member, what are you waiting for? Join the team today!

Login incorrect. Please try again.

2016/2017 Membership number:  [Don't know your current number?](#)

Password:  [Don't know your password?](#)  
(password is case-sensitive)

[Login](#)

Please note that session cookies must be enabled in order to successfully access Members-Only content.

[SHOP NOW](#)

## USATF Officials Background Screen

Application for: **Jim Carlisle (1400606826)**

**Notice:**

Below is the personal information we have from your USA Track & Field membership application. If any of this information is incorrect, you **MUST** update your membership profile (this link opens in a new window), save the changes, close the window where you updated your information, and then return to this application.

**Address:**  
1215 Stillwater Trl  
Carrollton, TX 75007

**Phone:**  
214-336-4199

**Cell:**

**Birthday:**  
11/5/1954

[Update your membership profile.](#)

Your address, phone number, DOB will be here

[click here](#) [Submit Application](#)

## USATF Background Checks

### **USATF Officials Background Check**

Thank you for completing the USATF Officials application. You are now being directed to the NCSI background screen.



After clicking I understand, it should lead to the following:

A screenshot of the NCSI website. The header features the NCSI logo and the text "NATIONAL CENTER FOR SAFETY INITIATIVES" and "THE CONFIDENT CHOICE". A navigation menu includes links for Home, NCSI 360, Who We Serve, Resource Center, Special Offers, Careers, About NCSI, and Contact Us. The main content area is titled "BACKGROUND SCREENING REGISTRATION FOR USA TRACK & FIELD". On the left, there is a yellow button that says "SIGN UP FOR MORE INFORMATION". The registration form contains two questions: "Is this your first time using NCSI for a background screen?" and "Do you have a valid U.S. Social Security Number?". Each question has radio buttons for "Yes" and "No". A "Submit" button is located below the questions.

From here it will take you to a series of questions, including payment and possible uploading an ID like a drivers license.

One way to upload is to take a picture of you DL with your phone and send to your computer and upload from there.

If you have issues, please contact Sarah Austin @ USATF. Her contact info is located on a slide toward the beginning.